

SURVIVOR CORPS

Rise Above. Give Back.

JOB DESCRIPTION

TITLE: Middle East Regional Director
SUPERVISOR: Vice President for Programs
LOCATION: Middle East Regional Office; Amman, Jordan
DATE: January 22, 2009

The Middle East Regional Director serves as the lead program representative for *Survivor Corps* in its Middle East Regional Office in Jordan. This vital frontline position reports directly to the Vice President for Global Programs. Working closely with the Washington office, the Middle East Regional Director is responsible for managing and mobilizing human and financial resources for regional program initiatives.

Survivor Corps is a worldwide movement of survivors helping survivors to overcome the devastating effects of violent conflict and reduce cycles of violence. *Survivor Corps* works with partner organizations to increase the number of conflict survivors with access to psychosocial support and opportunities for community service, employment, and civic participation. The Regional Director is responsible for developing and executing a regional program strategy to advance *Survivor Corps*' mission. Primary focus of the regional strategy will be Jordan, Palestine, Israel, Lebanon, and Egypt, with a view to widening the scope to include other areas and countries in the Middle East.

The Regional Director will work with survivor advocates, service providers and community leaders on campaigns to promote the inclusion of survivors in decision-making processes and to advocate for survivor rights. The Regional Director will proactively search for and realize opportunities to use such campaigns to create collaboration between the different sectors in society (governmental, public, private and civil society), and between adversaries or former adversaries, with the overall aim of reducing cycles of violence in the region. The Regional Director will coordinate partner needs assessment and evaluation, and ensure technical and financial assistance as needed for *Survivor Corps* to achieve priority program objectives.

I. Regional Representation of *Survivor Corps*

- Liaise with international, regional, national, and local governmental and non-governmental agencies and organizations on survivor issues for the purpose of establishing relationships across the region.
- Research and advise on the possibility of joining or creating national or regional campaigns involving issues of concern to conflict survivors; mobilize partners and technical assets in support of campaign opportunities.

II. Program Development and Management

- Develop and execute a regional program strategy to advance *Survivor Corps*' mission: recover from individual conflict-related trauma, rebuild social cohesion within communities, and reform policies and practices.
- Establish regional and national partnerships, facilitate technical assistance to partner organizations, and oversee grants to partner organizations.
- Oversee regional activities including peer support programs, training workshops and conferences, small grant funds, and campaigns.
- Manage local demonstration program in Jordan for landmine survivors and other persons with disabilities.
- Ensure compliance with donor, financial and administrative procedures.
- Participate in international strategic planning and program management meetings.

III. Resource Mobilization

- Cultivate opportunities for public and private funding for regional activities.
- Develop regional and country-specific project proposals in collaboration with global development staff.
- Build capacity of Jordan-based staff to serve as trainers and consultants in the region.
- Recruit, hire and train country program managers to implement program strategies in selected countries in the region.
- Develop and execute communications outreach to promote survivor assistance and inclusion and public awareness of survivor campaigns, including drafting survivor and partner profiles for web and fundraising outreach.

IV. Reporting and Administration

- Submit monthly reports to VP on regional progress, needs, successes, challenges, and staffing.
- Submit annual review of all regional activities each year and develop annual action plans for the next year.
- Develop and monitor annual budgets for regional activities in coordination with the Washington-based financial staff.
- Supervise regional office staff, as well as country program managers in each country as applicable.

QUALIFICATIONS

- Ten years' progressive work experience in program design and management and strategic planning. Additional experience in advocacy and campaigning highly preferred.
- Master's degree or graduate studies in international development, law, political science, public health, or business.

- Substantial international work experience in more than one country in the Middle East region.
- Experience with survivor assistance, psychosocial support, rights advocacy, and/or community-based development programs.
- Demonstrated commitment to human rights and humanitarian causes.
- Demonstrated ability to cross bridges and divides in conflict-ridden areas.
- Demonstrated leadership with track record of initiative and creativity.
- Diplomatic skill to facilitate and manage a wide range of stakeholder relationships.
- Demonstrated expertise in project management and technical assistance in culturally competent contexts.
- Ability to manage program budgets and finances.
- Excellent written and verbal communications skills.
- Flexibility with frequent travel within the region and participation in global meetings.
- Fluency in English and Arabic.

CONTACT:

Please send cover letter and résumé to:
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SURVIVOR CORPS IS AN EQUAL OPPORTUNITY EMPLOYER